



Monticello Farmers' Market Application
Thursdays, May 18 through September 28, 2023
3:30 p.m. to 7:00 p.m., 6:00 p.m. closing in Sept.
Monticello Public Library Parking Lot

Farm Name:
Primary Seller Name:
Names of Additional Sellers:
Address: City: Zip:
Business/Home Phone:
Cell Phone:
E-mail

Address where crops are grown: City:

Can we distribute your phone or email to customers requesting to contact you directly about product availability? [ ] yes [ ] no

Do you grow or produce all items you intend to sell? [ ] yes [ ] no

If no, please explain

Are you selling any processed food items requiring a license from the MN Department of Agriculture? [ ] yes [ ] no If yes please include a copy of your license from the MN Dept. of Agriculture.

Minnesota Sales Tax ID number (if applicable)

Please provide a list of the items you plan to sell: (attach a separate sheet if necessary)

Three sets of horizontal lines for listing items to be sold.

Please check all the dates you plan on attending:

- Grid of checkboxes for dates from May 18 to August 31.

Please check:

- Three checkboxes regarding agreement to market policies, liability, and providing necessary forms.

Signature of Primary Seller: Date:

Your application must be accompanied by full payment. Payment will be processed once application is accepted on or after March 20. Applications received first will be considered first...

Please check one: [ ] Vehicle Booth—\$120 [ ] Non-vehicle Booth—\$90
If necessary, please include any special needs to be considered for booth placement (i.e. generator use, vendor disability)

Mail applications to: Monticello Community Center
Attention: Farmers' Market
505 Walnut Street, Suite 4
Monticello, MN 55362

Make checks payable to: Monticello Community Center. Or Include Credit Card Information:
Card Holder Name Signature:
Card Number Expiration



## APPLICATION CHECKLIST

As a vendor, the following items/forms must be complete and submitted with your application.

- Booth payment (check or credit card)
- ST-19 - Operator Certificate of Compliance
- Vendor Token Agreement Form
- W-9
- Direct Deposit (optional)
- Cottage Food License (copy) if selling baked goods or canned goods  
<https://www.mda.state.mn.us/food-feed/cottage-food-producer-registration>
- Certificate of Insurance  
Vendors must carry general liability/product liability insurance in the minimum amounts of: \$1,000,000 per occurrence AND \$1,000,000 aggregate of general liability insurance. The City of Monticello **MUST BE LISTED** as an additional insured on your policy for the dates of the Monticello Farmers Market and shown on the Certificate of Insurance as such. Your insurance agent can also provide this to us directly by emailing [sara.cahill@ci.monticello.mn.us](mailto:sara.cahill@ci.monticello.mn.us). Send your Certificate of Insurance form, please do not send a copy of your insurance policy.