



# Pet Expo 2019

## Exhibitor Information

The Monticello Community Center is excited to host our first ever Pet Expo! The Monticello Community Center recognizes a love for pets in the area. The Pet Expo will provide pet owners, potential pet owners and animal enthusiasts an opportunity to meet with professionals like you to learn more about the products and services you offer.

1. When: Saturday, May 11, 2019, 9:00 a.m. -12:00 p.m.
2. Where: Monticello Community Center Gymnasium, 505 Walnut St., Monticello, MN
3. Exhibitor set-up: Saturday, May 11, 7:00 a.m. | Take-down: 12:00 p.m.– 1:00 p.m.
4. Exhibitors must provide their own table and chairs. Table rentals is available for \$20.
5. Registration deadline: Friday, April 26.
6. Exhibitors are encouraged to supply a product or service giveaway to be used for drawings.
7. Exhibitors and participants are prohibited from bringing animals of any kind without prior consent of the Monticello Community Center Program Manager, Sara Cahill.
8. Participants/attendees are prohibited from bringing personal pets.
9. On-site pet services will not be allowed during this event. (nail trimming, vaccinations, microchipping, etc.)
10. Rescues or shelters requesting to conduct adoptions at the event must contact Sara Cahill for approval.
11. Pet demonstrations will be scheduled throughout the event and organized by our event sponsor, Lucky Pets.
12. The Pet Expo will be advertised through City of Monticello and Monticello Community Center Facebook pages, websites, and newsletters. Exhibitors are encouraged to help advertise the event.
13. Exhibitor agree that the City of Monticello and the Monticello Community Center are not liable for any injury, theft, or damages to their property, arising out of or pertaining to the preparation for or participation in the Pet Expo whether such injury, theft, or damage occurs prior, during or after the Pet Expo. Exhibitor further agrees to indemnify and hold the City of Monticello and the Monticello Community Center harmless for and against any claims for such injury, theft, or damage.
14. Contact information: Sara Cahill, Monticello Community Center Program Manager: 763-271-7124 or [sara.cahill@ci.monticello.mn.us](mailto:sara.cahill@ci.monticello.mn.us)



# Pet Expo 2019

## Exhibitor Registration Form

Contact Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Description of product or service to be exhibited: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Booth size: Standard booths are approximately 10' x 10'. Tables and chairs are not provided but may be rented. Limited spaces available with electricity.

Please indicate the type & qty. of booths

For profit business features pet-related products or services \$50 X \_\_\_\_\_ = \$ \_\_\_\_\_

For profit business featuring non-pet related products or services \$75 X \_\_\_\_\_ = \$ \_\_\_\_\_

Rescue or Shelter, non-profit (proof of non-profit status is required) FREE X \_\_\_\_\_ = \$ \_\_\_\_\_

Table Rental (includes 2 chairs) \$20 X \_\_\_\_\_ = \$ \_\_\_\_\_

Electricity requested? YES

TOTAL DUE = \$ \_\_\_\_\_

Special booth accommodation requests: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Mail Registration form to:** Monticello Community Center  
Attention: Sara Cahill  
505 Walnut Street, Suite 4  
Monticello, MN 55362

**OR email to:** [sara.cahill@ci.monticello.mn.us](mailto:sara.cahill@ci.monticello.mn.us)

Make checks payable to: Monticello Community Center. Or Include Credit Card Information:

Card Holder Name \_\_\_\_\_ Signature: \_\_\_\_\_

Card Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Expiration \_\_\_\_\_